



## Your Parks, Your Future

### Advisory Committee Meeting #1

### ACTION MINUTES

**Date: August 29, 2018**

**Time: 5:30 – 7:30 pm**

**Location: Oak View Room, Walnut Creek Library (Downtown Branch), 1644 N. Broadway**

**Project Background:** The City has initiated a planning process to update the Civic Park & Heather Farm master plans and assess the future programming of Heather Farm Community Center, Clarke Swim Center, Civic Park Community Center and Shadelands Art Center. This may include the rebuilding and/or consolidation of the community centers and swim center. The purpose is to ensure that these parks, community facilities, and programs best serve the community 10 – 15 years into the future.

- A. Call to Order
- B. Welcome and Introductions
- C. Project Overview and Schedule

The project team provided an overview of the project, including City Council emphasis on the critical facilities which are Shadelands Center for the Arts, Heather Farm Community Center, Clarke Swim Center, Civic Park Community Center and Assembly Hall.

An overview of the scope of work and project schedule was provided. The project is comprised of two major phases 1) Arts and Recreation Programming and Community Facilities, and 2) Update Park Master Plans for Civic Park and Heather Farm

- D. Roles and Responsibilities

The project team reviewed the Advisory Committee Charter, which includes their roles and responsibilities, and the requirements of the Brown Act.

- E. Project Assumptions, Goals and Objectives

The project team presented the project assumptions, goals and objectives, which were developed from the staff working group with input by City Council Members and members of the Arts and PROS Commissions during stakeholder meetings. There were no suggested changes to the Goals and Objectives by committee members. There was one question about the assumptions related to Heather Farm and the future status of the Equestrian Facility. The project team explained that the existing 2006 Heather Farm Master Plan, which already showed that the equestrian center was no longer in the park, is the starting point for this planning effort, and that agreements were made at that time to relocate the facility to another location in the County.



## F. Community Outreach and Engagement Strategy

The Community Outreach and Engagement Strategy was presented, including specific approaches, tools and techniques that will be employed during the project. Committee members discussed an interest in ensuring the outreach be inclusive by reaching out to the following groups and users:

- Users of the Shadelands Arts Center
- citizens that are not part of organized groups
- kids from the high school
- senior citizens in the community
- under-represented groups

The committee also discussed employing outreach methods that will identify who is providing the feedback, and taking into account that the Walnut Creek parks are regionally used.

## G. Public Comment

Members of the public expressed interest in the project and a willingness to be on the contact list and be involved in the process. There was support behind the involvement of community youth. Members of the public expressed support for protecting open space resources within Walnut Creek parks.

## H. Election of Chair and Vice Chair

Tom Worthy was elected Chair. Lanny Edwards was elected Vice- Chair.

## I. Next Steps

Schedule of upcoming public events

- a. September 5<sup>th</sup> Pop Up Event @ Cypress Street
- b. October 3<sup>rd</sup> Workshop #1 @ Civic Park
- c. Post-workshop online survey
- d. Post-workshop Pop Up events
- e. Advisory Committee meeting #2 is scheduled for November 14, 2018

## J. Adjourn